

LEASING AGENT

Independence, MO

Preservation Housing Management (PHM) is a growing company focused on the successful operation of affordable housing communities, including Section 8 and tax credit properties. PHM, which already has nearly 5,000 units in its portfolio, operates in nine states and Washington DC.

PHM is currently seeking a Leasing Agent for a 745-unit affordable property in Independence, Missouri. The ideal applicant will be a bright and dynamic person with hands-on experience and the demonstrated ability to successfully market and lease units.

Previous experience with government-assisted and subsidized housing programs is preferred but not required. Flexibility, positive attitude, team orientation and willingness to learn are a must! Strong verbal, written and customer service communication skills are essential; computer proficiency (specifically in MS-Word, Excel and Outlook) is a plus, as is familiarity with Yardi software.

Salaries are competitive and commensurate with experience. Benefits are included. Interested applicants should forward their resume and cover letter to resumes@preservationhousing.com. Please indicate "Hawthorne" in the subject line.

PHM is an equal opportunity employer. For more information, visit us at www.poah.org/phm.